

**LOS ANGELES COUNTY- DEPARTMENT OF MENTAL HEALTH
Service Area II Program Administration**

**Adult Quality Improvement Committee Meeting
Kimber Salvaggio, Adult QIC Chair**

**May 17, 2012
San Fernando Mental Health Center
10:00am-11:30am**

Agenda

Introductions & Agency Updates All

Review of Minutes –March 2012* All

Quality Improvement

Cultural Competency Committee	ECDA
Surveys*	Kimber
PRO/Change of Provider report*	Kimber
Clinical Issues *	Kimber
QI 2011 Evaluation Report/2012 Work plan*	Kimber
APS/EQRO	Kimber

Quality Assurance

DMH Announcements*	Kimber
Audits	Kimber
• Auditor Controller Anne Sippi	
State DMH Updates	Kimber
QA Technical Asst.	Kimber
• Basic Doc training*	
• DMH RN DSM Training	
• Pharm Connection*	
Policy Updates	Kimber
NPESS – A Brief note from Program Review	Nahid Naghavi
• NPI	

Other Issues

How will this information be disseminated in your agency	All
Upcoming Agenda Items & Announcements	All
Adjournment	Kimber Salvaggio

Handout*

Next Meeting for Adult QIC: July 19, 2012 at SFMHC 10-11:30am

LOS ANGELES COUNTY- DEPARTMENT OF MENTAL HEALTH
Service Area II Program Administration
Quality Improvement Committee Adult

Kimber Salvaggio, Chair

MINUTES – Thursday, May 17, 2012

Present

Colleen Castro- DMH
 Denise Greenspan – Hillview
 Dominique Eugene – PACS
 Eileen Maronde – West Valley MHC
 Hayede Raean- JFS
 Irma Martinez- DMH
 Jim Randall – DMH O & E

Absent

Angela Kahn - SFVCMHC, Inc
 Carolyn Heier - JFS
 Cheryl Driscoll - Hillview
 Donna Dasig – DMH-SFMHC
 Dora Escalante – JFS
 James Coomes – DMH – UCSP
 Keith Star - Tarzana Tx Ctr

Other(s)

Ken Bachrach - Tarzana Tx Ctr
 Kimberly Martin – Child & Family Ctr
 Lona Flores- El Dorado
 Marc Borkheim – DMH QI Division
 Maria Di Battista – ECDA
 Marina Martin- DMH-UCSP
 Melanie Coleman – Tarzana Tx Ctr
 Michele Renfrow – DMH
 Michelle Logvinsky – Topanga West
 Nahid Naghavi – DMH - Program Review
 Sabrina Barcheski – Santa Clarita Valley MHC
 Veronica Aguilar- DMH

La Tina Jackson – DMH – WVMHC
 Leslie DiMascio – SFVCMHC, Inc
 Michelle Majors – DMH – SCVMHC
 Monju Shorne - UCCS
 Patrick Kelly – Didi Hirsch
 Sandra Gonzales – El Dorado

SUBJECT	DISCUSSION	ACTION AGREEMENTS/DECISIONS
<p><u>Welcome & Introductions/Announcements</u></p>	<ul style="list-style-type: none"> Facilities need to clear up any discrepancies on NEPPS before recertification Tarzana has an opening for a bilingual licensed (2years) clinician. Westside Family Health Center Mobile Medical Unit (handout attached) 	

SUBJECT	DISCUSSION	ACTION AGREEMENTS/DECISIONS
<u>Review of Minutes</u> QI PORTION <u>Cultural Competency Report</u>	<p>March 2012</p> <p>QI PORTION</p> <ul style="list-style-type: none"> • Bilingual bonus work - being reviewed • Language interpreters policy being reviewed – want to have the 2 policies work together • Presentation being updated 	<p>Will be sent via email for corrections & approval</p> <p>QI PORTION</p>
<u>Surveys</u>	<ul style="list-style-type: none"> • Information from last survey period is almost ready to disseminate. It should be available in JUNE/JULY-ISH • Took in about 32, 000 surveys last period • Survey will be in August is one time per year and will be shorter but will still ask for 34 MISIP items; will be page and a half • The survey period will be one week and the forms can be directly downloaded from website • Will randomly select who will participate • 5000 surveys 	
<u>PRO</u>	<ul style="list-style-type: none"> • Change of Provider report handed out- please review for accuracy • New director – Mary Williams 	<p>Any concerns or corrections can be emailed to Kimber</p>
<u>Clinical Issues</u>	<ul style="list-style-type: none"> • New parameter • Consults with care team indirectly – DMH staff in co-located programs • Compared with “curbside consultation” • No guarantee that the liability will be lessened 	

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<p><u>QI Evaluation Report 2011 & QI Work Plan</u></p>	<ul style="list-style-type: none"> • Only for our clients in the IS • New model – Director of tele-psychiatry is Rick Mendoza • 3 tiers <ul style="list-style-type: none"> ◦ 1 original client ◦ 2 new HWLA (TBS/PEI) ◦ 3 managed in primary care • Work plan 2012 book was passed around and the link was emailed to QIC members May 16, 2012 • Latest goals handed out and should be put in your clinic QIC book • Thank you again for your help - received positive comments on warmth and cooperation of all involved 	<ul style="list-style-type: none"> • Latest goals should be placed in your clinic QIC book.
<p><u>EQRO</u></p>		
<p><u>QA mtg notes</u></p>	<p><u>QA mtg notes</u></p>	<p><u>QA mtg notes</u></p>
<p><u>Announcements</u></p>	<ul style="list-style-type: none"> • Donna Kay Davis taking over for Rose Esquivel. Please see attached contact information. 	
<p><u>State DMH Updates</u></p>	<ul style="list-style-type: none"> • No updates at this time 	
<p><u>QA Technical Asst.</u></p>	<ul style="list-style-type: none"> • Basic documentation training on June 3 and July 3 8:30-4. However, July 3rd is during a vacation time so email Kimber if you feel you will have people that want to attend. 	

SUBJECT	DISCUSSION	ACTION AGREEMENTS/DECISIONS
<p><u>POLICY UPDATES</u></p>	<ul style="list-style-type: none"> • One month will be Basic Documentation training and the other month will Recovery Documentation • DSM training for DMH nurses – trainings to begin in July-ish; instructors will be psychologists and LCSW; psychiatric diagnostic interview – (AIA); pre-requisite is for RN's to do an online training first then interactive 3-day training; trying to time the policy and the training at the same time • Pharmacy connection* – preventing deterioration; client stable – why is the client stable and how are services preventing deterioration; what would happen if you removed the medication/service? If client declines other services (groups, etc) documentation should show that they are still offered and client is encouraged • Clinical records guidelines 104.08 – update coming soon • Documentation guidelines 104.09 – done but conflicts with nursing policy so waiting on nursing policy update; name change to treatment plan; other change with cycle dates – cycle dates change to month of admit; issue with long term clients, change over or not; which cycle date to use? For a contract provider – they can decide; for DMH- not concern over cycle date just concerned that there is a treatment plan for the year of service • Secure email policy; will allow PHI and other confidential data; training first (web based); 	

Respectfully Submitted,